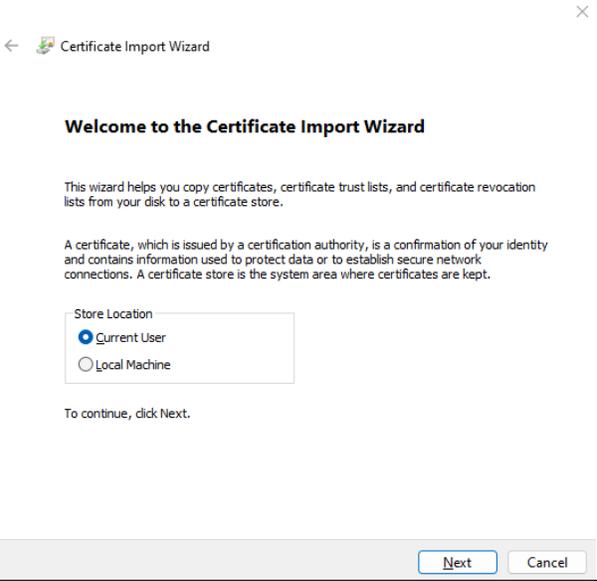
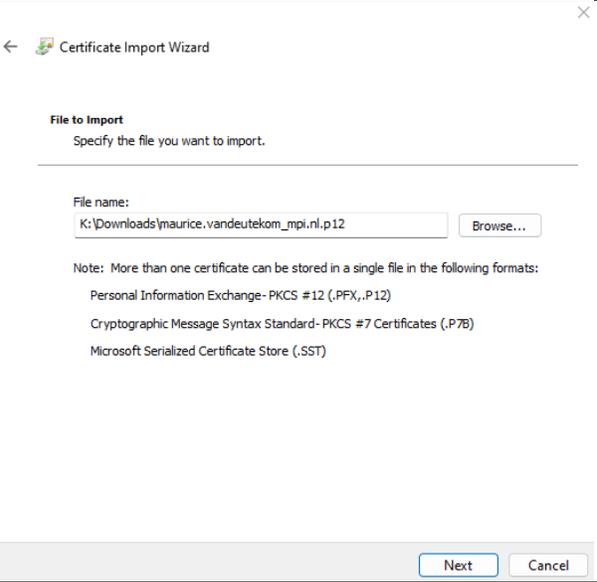


<ul style="list-style-type: none"> • Double click your downloaded file: <i>your.name_mpi.nl.p12</i> <p>A wizard will appear</p>	
<p><i>Welcome to the Certificate Import Wizard</i></p> <ul style="list-style-type: none"> • Select: Current User • Next 	
<p><i>File to Import</i></p> <ul style="list-style-type: none"> • The file to import is already given • Next 	

Private key protection

- Retype the password you made for the certificate
- Check the box: **Include all extended properties**
- **Next**

(if your password is incorrect, you can not continue)

← Certificate Import Wizard

Private key protection
To maintain security, the private key was protected with a password.

Type the password for the private key.

Password:
the_password_you_made
 Display Password

Import options:
 Enable strong private key protection. You will be prompted every time the private key is used by an application if you enable this option.
 Mark this key as exportable. This will allow you to back up or transport your keys at a later time.
 Protect private key using virtualized-based security(Non-exportable)
 Include all extended properties.

Next Cancel

Certificate Store

- Select: **Automatically select the certificate store on the type of certificate**
- **Next**

← Certificate Import Wizard

Certificate Store
Certificate stores are system areas where certificates are kept.

Windows can automatically select a certificate store, or you can specify a location for the certificate.

Automatically select the certificate store based on the type of certificate
 Place all certificates in the following store

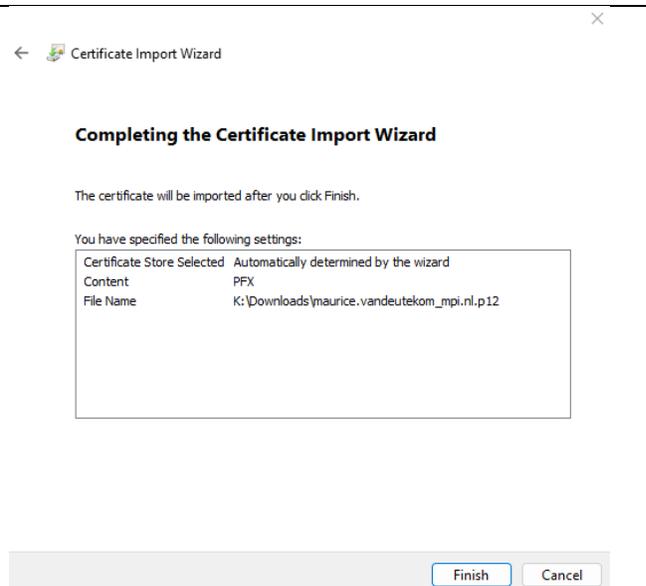
Certificate store:
 Browse...

Next Cancel

Completing the Certificate Import Wizard

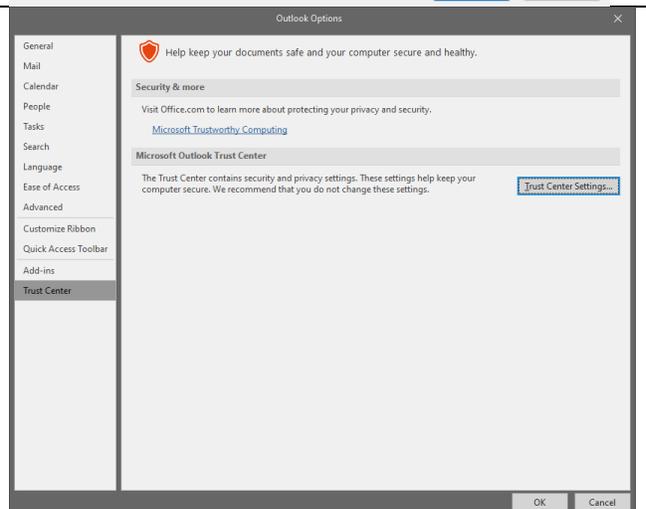
- **Finish**

The certificate is imported.
Now you need to select it in your Outlook client.

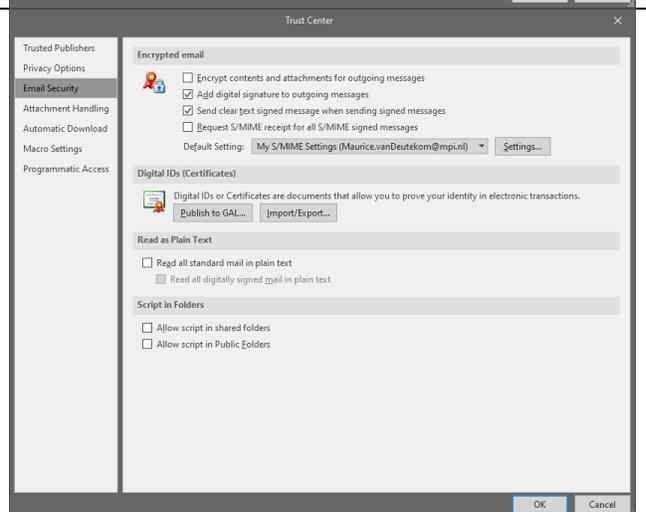


In Outlook go to:

- File --> Options --> Trust Center
- Click **Trust Center Settings...**



- Go to Email Security
- Select **Settings**



- Click **Choose** (You need to do this twice: two choose buttons)
- Here you select your certificate
- (If you previous had another certificate, select the newest)
- When done, click **OK**

Change Security Settings

Security Setting Preferences

Security Settings Name: My S/MIME Settings (Maurice.vanDeutekom@mpi.nl)

Cryptography Format: S/MIME

Default Security Setting for this cryptographic message format

Default Security Setting for all cryptographic messages

Security Labels... New Delete

Certificates and Algorithms

Signing Certificate: Maurice van Deutekom Choose...

Hash Algorithm: SHA1

Encryption Certificate: Maurice van Deutekom Choose...

Encryption Algorithm: AES (256-bit)

Send these certificates with signed messages

OK Cancel