Dear …………..

We are pleased to inform you that the MPI will cover your travel costs for your stay in Nijmegen during the period from (date) ……….. to (date) …………

on the basis of the Bundesreisekostengesetz (BRKG).

The MPI will cover the following costs:

* 2nd class return rail fare or economy flight from your home city to Nijmegen (direct way)
* Return bus ticket Nijmegen Central Station – MPI
* Hotel accommodation in Nijmegen, or the MPI guest house (max. (nr.)….. nights)

The MPI will not reimburse for:

* Comfort seats
* Taxi fare or parking
* Other travel expenses besides those mentioned above
* Meals or incidentals

**Please keep original tickets and any related boarding passes for later reimbursement!**