|  |  |
| --- | --- |
| **Max-Planck-Institut** für Psycholinguistik  z. Hd. Luise Janssen - Ekat  Postbus 310, 6500 AH Nijmegen  The Netherlands | MPG_logo-black_397x318 |

## Reisekostenabrechnung/Travel Expense Voucher

|  |  |
| --- | --- |
| Name |  |
| Adresse/Address |  |
| Dienststelle/Employer |  |
| Gastgeber/Host |  |

Anreise/Outward Journey

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Datum/Date |  | Ort/Place | von/from |  | nach/to |  |

Abreise/Return Journey

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Datum/Date |  | Ort/Place | von/from |  | nach/to |  |

**Verauslagte Kosten/Expenses\*\***

|  |  |  |  |
| --- | --- | --- | --- |
| Verkehrsmittel/Means of Transportation | Valuta/Cost in local currency |  | EURO |
| Bahn/Train |  |  |  |
| Flug/Flight |  |  |  |
| Sonstiges/Miscellaneous |  |  |  |

Übernachtung

|  |  |  |  |
| --- | --- | --- | --- |
| Hotel, Gästehaus/guesthouse |  |  |  |

|  |
| --- |
|  |

Von dritter Seite wurden mir folgende Zuwendungen gewährt:  
The following amount has been or will be paid by my employer or a third party:

Keine/nothing

|  |  |
| --- | --- |
| Konto Nr/Account No |  |
| Bank |  |
| BLZ/Routing number |  |
| SWIFT /BIC |  |
| IBAN\* |  |

\* für Gäste mit europäischem Bankkonto / only for guests with European bankaccount

\*\* Travel expenses will be reimbursed on the basis of the Bundesreisekostengesetz (BRKG)

|  |  |  |  |
| --- | --- | --- | --- |
| **Nijmegen, den** |  | **Unterschrift/Signature** |  |

**Bitte senden Sie dieses Formular zusammen mit den Originalunterlagen und boarding passes innerhalb von 3 Monaten nach Reiseende zurück !**

**Please return this form together with all original receipts and also any related boarding passes within 3 months after business return!**